

ROBERT W. SCHMIDT & COMPANY
3505 North 124th Street
Brookfield, WI 53005-2489

VALET PARKING SUPPLEMENT

- 1) Name of business for which you provide valet service:
- 2) What type of establishment are you parking for?
- 3) What is the lot location address?
- 4) What days of the week and hours of the day do you provide valet service?
- 5) Is the parking lot on their premises?
- 6) If the parking lot is not on their premises:
 - Do you drive customer's cars across a street to get to the lot?
 - Do you park customer's cars on the street?
- 7) How many spaces are reserved for valet parking?
- 8) Is self-parking in a separate area?
- 9) Do you use at least a 3-part ticket (customer, dashboard, with the keys)?
- 10) Where do you keep the customer's keys?
- 11) Does an attendant man the lot when open? If not, is the lot fenced and gated for controlled access?
- 12) Do you provide valet service for special events?
If yes, describe in detail.
- 13) How do you recruit, screen and train your valets? Explain in detail.
- 14) For each location list:
 - Maximum number of units (inside/outside):
 - Average value per unit:
 - Maximum value per unit:
 - Maximum value per location:
 - Protection Details (alarms, enclosures, entrances/exits, attendants, protection, key security, lights, hours (open-closed):
- 15) PLEASE ATTACH A LIST OF ALL DRIVERS/ATTENDANTS.